

Pirton Neighbourhood Plan Steering Group

Minutes of the Meeting held on the 11 May 2015 in Pirton Village Hall

Members in attendance:

Diane Burleigh (Chair); Gil Burleigh; Nick Parkin; Jill Stuart; Lorna Sexton; Tom Gammell; Ann Webb

Public participation: no members of the public were present.

1. Apologies for Absence

Apologies were received from Carol-Anne McConnalogue and Jonty Wild. DB informed the meeting that Clive Miller had resigned due to new work commitments; however he is willing to help as and when needed. He was thanked for all the work he had put in to date.

2. Declarations of interest

No declarations were made

3. Minutes of the meeting held on the 30 March 2015

These were approved unanimously after a proposal by the Chair.

4. Meeting with Councillor Levett

Councillor Levett did not arrive. On enquiry by phone from the meeting, Cllr Levett confirmed he was double booked, although he was not sure that the meeting had been confirmed. TG said he would contact Cllr Levett to find another date.

5. Matters arising and Actions Taken

LS reported that she had heard nothing further from Peter Harding re acting as Secretary to the Group.

DB confirmed that Becky Lewis had a student lined up to undertake the data inputting from the Youth Questionnaire. Work would begin when the student finished their exams.

6. Forward Planning Items including revised action plan for discussion

DB shared her very draft revised action plan. She will tidy it up and circulate. Some actions are for working groups; TG will circulate his record of who is on which working group so that decisions can be made regarding them as the

information gathering and drafting moves along at a faster pace. The aim is to have draft objectives and policies, and if possible wider text, to share with the community in July. It was agreed that this would be by way of an open meeting in the village hall, following the model of Tattenhall. This will allow time for a final writing of the NP before submission to the PPC and then the NHDC in September. If an examiner is appointed in November, and his/her report is in March 2016, the NP could be made, following a referendum, by June 2016. The meeting agreed the broad timetable,

7. Liaison with PPC/NHDC/other bodies

The meeting welcomed the number of Parish Councillors who will be on the Steering Group.

A discussion followed with the meeting agreeing on the importance of having some kind of positive working relationship with the NHDC. It was noted that Clare Skeels will attend the next training session. Efforts will continue to get District Councillors on board. JS suggested writing by recorded delivery so that the SG would have evidence that communications had reached the recipients. DB and GB reported back on their meeting with the Steering Group for the NP for St. Ippolyts. DB had earlier circulated a note of the meeting to all Steering Group members. The St. Ippolyts Group had been very grateful for the enthusiastic support offered by the Pirton SG.

AW thanked TG and MG for circulating information that the PPC had received from Gladman Associates regarding a prospective development of 90 houses at Holwell Turn. In turn she shared some pages from the Internet regarding the Gladman company. Some time was spent in assessing the impact of this development on the drafting of a NP particularly as the community has clearly indicated that it would not welcome such a development. It was agreed that advice is needed on the meaning of "material planning consideration" which forms the only way of overriding a planning application in areas with no five year allocation of housing. Clarification from somewhere is needed about when a NP could be considered to be "emerging"; and likewise on the current status of the draft Local Plan.

8. Working Group Reports

- a. *Communication and Website*: all working well. TG has included in the grant application to Locality some money to keep the licences for the website. DB and TG reported that 2 members of the community were concerned that the SG appeared to be seeking to alter the village boundary, as reported in the draft PPC minutes. DB had written to one, and to the Parish Clerk regarding the other complaint" to put the discussion and therefor minute in context. General concern was expressed

that members of the Parish community may not realise that the NHDC have proposed extensive changes to the village boundary in their draft Local Plan. DB will do a note for the website and Facebook page.

- b. *Monitoring Report on Facebook* : AW reported no problems. There are now 150 registered users.
- c. *Evidence Base*: This working group will need to meet to commence the task of collating and listing the appendices to the draft NP.
- d. *Public consultation*: Will need to meet to plan the next consultation exercise.
- e. *Community Assets*: TG confirmed that the 2 pubs, shop and village hall have definitely been designated as community assets. JW will try to catch up with this over Easter.
- f. *Land Ownership etc*: Nothing further to report.
- g. *Environment and Heritage*: Nothing further to report
- h. *Village Design and Parish Plan*: Nothing to report
- i. *Production of Neighbourhood Plan*: Meetings are being held and training with Rachel Hogger is going well. GB has completed the first draft of the Landscape section, and almost finished the Heritage Section. DB had shared a revised Vision Statement and Objectives drafted by AW; everyone was invited to consider these and comment, and if draft others, ready for the next meeting with RH on the 21 May.

9. Finance Report

TG reported that he had drafted an application for £4000 for Locality's next grant. He was not able to apply at this stage for the cost of experts(Legal and others) because Locality requires that estimates be obtained first. He confirmed that the SG can make a second application. He will ask the PPC to pay for the village hall hire as they have done in the past.

10. Latest updates on Local Plan etc.

There were no updates.

11. Date and time of Next Meeting

8 June at 8pm at the village hall.

** please note; this is a change from the scheduled date of 1 June due to a number of people, including the Chair, being absent on holiday.

12. AOB:

Nothing was raised.

